**AGENDA ITEM 16**

**HIGH LIFE HIGHLAND**

**BOARD OF DIRECTORS**

**ROLE PROFILE**

Title: Director of the Board

Reports to: Chair of the Board

Term: Up to 4 years (a rota system of retiral operates)

**PURPOSE**

To provide strategic direction and governance to High Life Highland and expert advice and support to its senior management team.

**KEY RESPONSIBILITIES**

In conjunction with the Chief Executive:

1. To establish the vision, aims and objectives of High Life Highland in keeping with its charitable objects;
2. To oversee the development of the business planning process to achieve the company’s aims and objectives;
3. To provide effective governance of the financial management of the company;
4. To ensure the financial probity of the company;
5. To determine the pace, style and direction of the company’s development;
6. To establish and promote the organisation’s role within the community;
7. To develop, monitor and revise company policies and ensure their implementation by the company’s senior management team;
8. To promote the company, its activities and its needs to the private, public and voluntary sectors so as to enhance the profile and assist with fundraising;
9. To define and review employment policies and procedures to ensure that the company acts as a responsible employer;
10. To appoint the Chief Executive of the company;
11. To act as an ambassador for High Life Highland.
12. **Where elected by the Board to a position of Designated Director for one of the 9 areas of work of HLH:-**

* **To act as the “informed director” for that areas of work.**
* **To act as a “touchstone” for officers wishing to gauge Directors direction on an issue**