AGENDA ITEM

Matters Arising From HLH Board Meeting 1 September 2021

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| ITEM | DETAIL | LEAD | DUE DATE |
| 4i. | Confirmation of MinutesChange to 23 June HLH Board minute requested from “all facilities” to “a number of facilities”.*Change made to June HLH Board minute and amended on external and directors secure web page.* | SW | Complete |
| 7. | HLH Board and Committee Meeting FormatThe points raised during discussion to be taken into account in the preparation of the 2022 Board workplan and meeting calendar. Namely a) combining same day meetings; b) allow remote participation; c) provide directors with the opportunity to meet in person at every third meeting and d) continue to investigate technological requirements of hybrid meeting.*Included on the agenda for the December 2021 Board meeting. The remaining 2021 HSEC and F&A meetings in November were able to be held on the same day.*  | SW | December 2021 |
| 8i.8ii and 8iii. | Annual Report and AccountsAR and Accounts approved subject to discussions and agreement on the Auditor statement.*Agreed changes to Auditor statement incorporated into final AR and Accounts.*Chair, or Vice Chair in his absence, authorised to sign the Accounts, the Directors’ Going Concern Statement and the Letter of Comfort from HLH to HLH (Trading) CIC.*AR and Accounts and related documents signed. AR and Accounts submitted to Companies House, OSCR and CIC Regulator*  | SWSW | CompleteComplete |
| 11ii. | Chair/Chief Executive’s UpdatesA briefing outlining how the Scottish Government’s announcement regarding mandatory vaccination requirements for events would impact on the Events and Festivals proposals to be circulated to the Board.*An events update was circulated on 18 November 2021, the programme of winter events included has been developed reflecting current Scottish Government guidelines.*  | FH | Complete |
| 13iii. | Health and Wellbeing UpdateHealth and Wellbeing Strategy to be updated in line with the revised HLH Business Plan (22-27).*The draft revised strategy will be included in the HWB scheduled update to the March 2022 HLH Board with implementation planned from April 2022 (in alignment with the revised Business Plan 2022-27).*  | DW | March 2022 |